

# Form 1099-MISC

## Data Import Possible Fields for the CSV, Excel or Text File

W2 Mate Software (<http://www.realtaxtools.com/> , 1-800-507-1992, [info@realtaxtools.com](mailto:info@realtaxtools.com))

Field Name	Notes	Example
<b>Recipient's Identification number</b>	This is a mandatory field. Text field, maximum 11 characters long.	652-45-7888
<b>Recipient's Name (Line One)</b>	This is a mandatory field. Text field, maximum 38 characters long.	John Doe
<b>Recipient's Name (Line Two)</b>	Text field, maximum 38 characters long.	
<b>Recipient's Address 1</b>	Text field, maximum 30 characters long.	South Orange Drive
<b>Recipient's Address 2</b>	Text field, maximum 30 characters long.	Apt. E.
<b>Recipient's City</b>	Text field, maximum 20 characters long.	Banana Town
<b>Recipient's State</b>	Must be one of the following:  AA, AC, AE, AK, AL, AP, AR, AS, AZ, CA, CO, CT, DC, DE, FL, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MP, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY	IL
<b>Recipient's Zip Code</b>	Text field, maximum 11 characters long.	25201
<b>Email Address</b>	Text field, maximum 100 characters long.	janedoe@janedo einc.com
<b>Account Number</b>	Text field, maximum 12 characters long.	652-999
<b>Box 1 (Rents)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5666.26
<b>Box 2 (Royalties)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5721.38
<b>Box 3 (Other income)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5776.5

<b>Box 4 (Federal income tax withheld)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5831.62
<b>Box 5 (Fishing boat proceeds)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5886.74
<b>Box 6 (Medical and health care payments)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5941.86
<b>Box 7 (Nonemployee compensation)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	5996.98
<b>Box 8 (Substitute payments in lieu of dividends or interest)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	6052.1
<b>Box 9 (Payer made direct sales of \$5000 or more...)</b>	This field can either be 1 or 0. 1 means the check box is checked and 0, means it's unchecked.	0
<b>Box 10 (Crop insurance proceeds)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	6162.34
<b>Box11 (Foreign tax paid)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	823.14
<b>Box 12 Foreign country or U.S. possession</b>	Text field, maximum 40 characters long.	Canada
<b>Box 13 (Excess golden parachute payments)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	6217.46
<b>Box 14 (Gross proceeds paid to an attorney)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	6272.58
<b>Box 15a (Section 409A deferrals)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	6327.7
<b>Box 15b (Section 409A income)</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	115.15
<b>Box 16 (State tax withheld) Line 1</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	121.1
<b>Box 17 (State/Payer's state no.) Line 1</b>	Text field, maximum 15 characters long.	1515215-1
<b>Box 18 (State income) Line 1</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	25212.12
<b>Box 16 (State tax withheld) Line 2</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	2351.1
<b>Box 17 (State/Payer's state no.) Line 2</b>	Text field, maximum 15 characters long.	4515213-2
<b>Box 18 (State income) Line 2</b>	Numeric field (shouldn't include any non-numeric characters like a ",").	36212.12
<b>2nd TIN not.</b>	This field can either be 1 or 0. 1 means the check box is checked and 0, means it's unchecked.	0